

Appendix 1 – Food Safety Service Plan: Programmed (proactive) Activity

Proactive Tasks	Level of Activity		Progress
	Predicted activity 2017-18 (for approval)	Recorded activity 1 April 2017 – 19 June 2017	RAG Status
Programmed food hygiene inspections (risk group A-D, in addition to those below)	444	82	Green
Alternative Enforcement Strategy (AES) (e.g. cake makers and childminders)	229	18	Amber
Revisits	100	7	Green
Inspections of or visits to new food businesses ¹	130	17	Amber
Visits to Approved Establishments	8	1	Green
Primary Authority Partnership Activity – includes requests for advice, attendance at meetings and provision of training ²	10	2	Green
Other proactive visits (food, water and environmental samples/advisory)	220	65	Green
Prosecutions and cautions	2	0	Green
Formal action (service of notices, closures)	20	0	Green
Food safety and public health promotion	<ul style="list-style-type: none"> • The food hygiene training programme has been reviewed and updated • Opportunities to provide bespoke training are being pursued with businesses who show an interest • A meeting has been held with a local business to investigate setting up a primary authority agreement. • A meeting has been 		Green

	<p>programmed to scope out the implementation of the Healthier Options Project</p> <ul style="list-style-type: none"> • A meeting has been arranged with Signpost 2 Grow to discuss closer working arrangements for business support and regulatory compliance services through the better business for all programme. 	
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Notes

1. *New businesses continue to be unpredictable – the definition includes both brand new start-up businesses as well as those that are changes of ownership or food business operator within an existing business. All have to be added to the premises database and visited as soon as possible. New businesses are triaged to ensure that the brand new higher risk start-ups receive support and visits to clarify any queries they have around the requirements for compliance.*
2. *Officer time spent on Primary Authority Agreements such as that with Cambridgeshire Catering and Cleaning Services (CCS) are recharged to the business in line with the agreed cost recovery arrangements.*